

College and Young Adult Intern Job Description

revised, December 1, 2015

As a college intern, you will have a lot asked of you. Our biggest requirement is that we will ask you to spend time with the Lord every morning before you come in to work. None of us can do the Lord's work without spending time with Him first. Please make this a priority everyday! We want you to grow in your relationship with the Lord as you serve as an intern at Mt. Bethel.

You will be expected to accomplish office tasks each week. Certain tasks will be the same each week while others will be specific to the week. Every week throughout the summer will look different. We will give you direction, but we ask that you stay flexible.

Sunday mornings we will worship together at Mt Bethel and lead college students in the study of scripture. This has evolved and changed throughout the years, and I am excited to see how we can craft a creative way to engage our college students on Sundays from worship to lunch and hanging out afterwards.

Tuesday nights we have college and young adult Bible study. Typically, we meet at Gaylyn's home, but sometimes throughout the summer we change the location. You will be in charge of making sure everything is set up for the evening, and if we do change the location, you will be expected to be sure it is posted on social media for people to know. You may also be asked to do the welcome, lead conversation, Bible study, or give announcements.

Every Thursday night we have PURSUIT. This is a college and young adult gathering that consist of music and a message. You will be expected to make sure the Upper Room and the stage is set for the evening. We will get creative each week in how to set the room and stage. Also, you will make sure that we have snacks, drinks, and coffee for the evening and that we have dinner for the band, speaker, and media volunteer.

We also have social events planned for summer: for example, lake retreat, Braves games, movies, hikes, camping, road trips, mission trips, pool parties, game night, and anything of this nature. You will be in charge of these events. We have checklist forms that will help you make sure that you cover all angles of the event. We will count on you to tell us what the needs for the event are and how we can help you.

Throughout the whole summer we want you to build relationships with college students. We trust in you to build a connection with students and the ministry here at Mt. Bethel. We pray to be interruptible. That at any moment when someone needs us or just wants us to be a part of something, we say yes. This doesn't mean we don't think our work and tasks are important, because they are. They provide us to continue this ministry, but we never want to put work before the Lord.

We are always here to help you. We want to set you up to succeed. Please feel free to be open with us if you feel we can do something that will allow you to be more successful.

Gaylyn Kelly
Director of College and Young Adult Ministry